

To DECISION LIST

COMMUNITY AND LEISURE COMMITTEE MEETING 7 SEPTEMBER 2004

AGENDA ITEM NO.	ITEM	DECISION	REASON	OFFICER
4	Museum Resource Centre	<p>1 That the Committee agrees to make a capital contribution of the minimum amount of £60K to attract Heritage Lottery Fund grant (5%) and that officers report to the meeting in January details of any funds secured from other sources so that a decision can be taken whether to make a funding application to the HLF.</p> <p>2 That the recommendation of the Saffron Walden Museum/Uttlesford Museum Service Resource Centre Project Team that £1000 be provided from the Museum budget towards the Resource Centre be approved and adopted.</p> <p>3 That the lease of part and sale of the remainder of the garden land at the rear of 50 Castle Street, Saffron Walden be agreed on the terms recommended in the Minutes of the meeting of the Museum Management Task Group held on 26 August 2004.</p>	<p>1 To enable a future Lottery Fund grant application for the Resource Centre project.</p> <p>2 To complete the amount of match funding required from the Museum to obtain an HLF project planning grant of £24,500 towards the cost of an audience development study by consultants during autumn 2004.</p> <p>3 To enable sale of the land, the proceeds of which are earmarked for use by the Museum Society at the Resource Centre.</p>	SMc/CW
5	Staffing – Bridge End Gardens	<p>1 That the contract of Gardener 2 be extended until December 2005</p> <p>2 That an independent, qualified horticulturalist be appointed towards the end of the restoration period to assess the Gardeners and the supervisory requirement for the Gardens at a cost of £500, and that a report be made to the</p>	<p>To meet the future staffing needs of the Gardens to ensure that the restoration project will be completed within the deadline imposed by the Heritage Lottery Fund, and to maintain the Gardens to a high horticultural standard once restoration is completed.</p>	SMc

		Task Group with details of the advice and implications for the Council.		
6	Leisure Centres – Surveys.	That the action plans prepared following the surveys be noted.	For information.	GB
7	Thaxted Guildhall	That officers continue to promote the Guildhall and, once a Grants Officer has been appointed, offer the Management Committee further help with funding opportunities.	For information	AS
8	Grant Schemes	<p>1 That the Grants Review Task Group meets Town and Parish Clerks to discuss general grant funding and submit a report to the November meeting of the Committee.</p> <p>2 That the Committee endorse the Task Groups recommendations and that, subject to formal approval from the Resources Committee, increase the revenue budgetary resources by £4,000 from its current level of £120,162 to £124,420 thereby enabling the following grants to be made from 2005/06:</p> <p>(a) Uttlesford Citizens Advice Bureau be allocated £64,000 with an annual inflationary uplift for three years</p> <p>(b) Bishops Stortford and District Citizens Advice Bureau be allocated £9,270 with an annual inflationary uplift for three years</p> <p>(c) Council for Voluntary Services, Uttlesford be allocated £14,000 with an annual inflationary uplift for three years</p> <p>(d) Rural Community Council,</p>	<p>1 To explore ways of improving the fairness of the grant schemes.</p> <p>2 To provide funding for the grant awards recommended by the Task Group.</p>	AS

		Essex be allocated £2,100 in 2005/06, £2,200 in 2006/07 and £2,300 in 2007/08 (e) Uttlesford Volunteer Bureau be allocated £5,050 with an inflationary uplift for three years (f) Uttlesford Community Travel be allocated £30,000 with an inflationary uplift for three years and in addition, that the Council seeks to set aside an additional capital fund of £12,000 per annum for three years ring fenced for the provision of new vehicles.		
9	Skateboard Park – Saffron Walden	That a lease to Saffron Walden Town Council of the land described in the Appendix to the report for 99 years at a peppercorn rent be approved for the purpose of providing a skateboard park. And that it contain a break clause to operate in the year 2034.	To enable provision of a skateboard park.	GB
10	Skateboard Park – Stansted	That a lease to Stansted Mountfitchet Parish Council of land on Lower Street Car Park for 25 years at a peppercorn rent be approved for the purpose of providing a skateboard park and that it contain a break clause to operate in the year 2019.	To enable provision of a skateboard park.	GB
11	Farmers' market	1 That officers negotiate a usage agreement including hire fees with Saffron Walden Farmers' Market group for the hire of Jubilee Gardens during 10.00 a.m. – 13.00 p.m. on the second	To meet a particular request by farmers, establish guidelines for possible future users and to attract visitors to the Town.	GB

		Friday of each month with suitable termination clauses included. 2That officers negotiate with Saffron Walden Town Council to agree future administration and hire conditions for the use of Jubilee Gardens.		
12	Rhodes Centre Appeal	The Committee decided not to contribute.	The Centre lies in a different District and the Uttlesford District has first call on expenditure of this sort.	GB
13	Sports Outreach	That Officers continue to explore the future funding and the further development of the Community Sports Outreach Worker project.	For information	GB
14	Budgetary Control Report	Members noted the budgetary control position at 31 July 2004 and were asked to consider for a future meeting what information they would like included in future budgetary control reports	For information.	PO'D
15	CCTV	1That the system continue to be monitored and evaluated annually for its effectiveness 2That a further report be brought to the committee providing details of the feasibility study undertaken by Videcom (after October 2004)	For information	RH
16		That officers have permission to call a meeting to explore the possibility of holding an event for hard to reach groups in September 2005.	So that a report can be made to the January meeting of the Committee.	GB